



# VOLUNTEER CO-OP

The most valuable resource that children have is their parents. It is with this in mind that Stepping Stones Montessori in East Lansing encourages parent participation in our school community. Below is an excerpt from the 2021-2022 Enrollment Contract, which includes information about the number of hours we ask you to donate, and the fee you can choose to pay instead for any remaining volunteer hours. Any fees collected go into our Scholarship/Financial Aid fund for the following year.

\* **\_\_\_\_\_ PARENTAL INVOLVEMENT IN SCHOOL ACTIVITIES:**

We understand that all of our families have different constraints on their time and finances, thus families are given the choice between donating 16 hours of their time to the school during the course of the 2021-2022 school year, or paying a \$256 fee. (\$16/hour) We hope to have you participating in our events, contributing to the classroom, and feeling even more a part of the community.

- o You may log your donated hours by filling out the forms available in the office.
- o If a family is unable to donate the full 16 hours during the course of the year, that family will be charged at \$16 an hour at the end of the year in May 2022 to complete their 16 hours.
- o For families starting after September the hours are reduced by 2 hours for each month prior to enrollment.

\*\* The Head of School will announce if there is a reduction in the number of required hours if we cannot offer some of our events due to COVID-19 mitigation.

Please share some information about you and your talents.

Name: \_\_\_\_\_

Student's name and Casa: \_\_\_\_\_

Please check ALL that apply:

- I am available to volunteer periodically
- I would like to volunteer on an ongoing basis
- I would prefer to volunteer from home
- I would prefer to volunteer my skills at the school

What is the best way to reach you?

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Do you have any special education, training, or skill that you would like to share with our community/students?

Updated 8/4/2021

- Yes
  - No
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## Ways to give:

### Administrative

- Alumni Relations
- Graphic Design
- Website Maintenance
- Fundraising
- Social Media Management

### Maintenance and Grounds

- Weeding
- Raking
- Planting and Maintaining
- Light Carpentry
- Hanging Shelves, artwork, etc.
- Painting

### School Events and Activities

- Coordinate Volunteers
- Set up
- Clean up

### Classroom and Student Oriented

- Field Trip Chaperone
- Cleaning and Organizing
- Laundry
- Sewing
- Snack

Volunteer Clearance packages are available from the Office and must be completed prior to having unsupervised contact with children or driving children for a field trip.

Please remember to stop by the office for a Volunteer time card to record your volunteer hours. Completed cards can be placed in the Tuition Box.