

2021-2022 TUITION INFORMATION

Please note: There is a \$200.00 registration fee, or an \$85.00 re-enrollment fee

	Toddler (18 months – 3 years)	Primary (3 years: toilet trained – 6 years)	Elder/Kindergarten final year of Primary Cycle (5 years – 6 years)	Elementary (6 years – 12 years)
	Monthly (x10=school year)	Monthly (x10 = school year)	Monthly (x10 = school year)	Monthly (x10 = school year)
Base Program 8:30a-12p	\$712	\$590	N/A	
Full day Programs 8:30a-3:30p	\$1,156	\$944	\$770	\$735
Wrap Around	Toddler	all others		
Early Arrival 7:40-8:30a	\$170	Hourly drop-in rate		
Late Dismissal 3:30- 5:45p	\$385	Hourly Drop-in Rate: 1-15 hours in a month: \$8.75 16-40 hours: \$6.75 41 or more hours: \$5.75		

Tuition and Program Information

- A Base Program of five days per week is required.
- Tuition is payable annually, semi-annually or in 10 monthly installments.
 - ◆ Annual (2% discount) - due August 15th
 - ◆ Installments - 10 payments (August through May) **due on the 15th of each month, and requires enrolling in our Tuition Express automatic payment system.**
- Tuition reduction will not occur as a result of absence, illness, planned or unplanned school closings or vacation.
- “Wrap around care” (aka before and aftercare) for Primary and Elementary is assessed on an hourly basis. See ‘Drop-In Rate’ Information above.
- Families are asked to participate in a total of 16 volunteer hours throughout the year. If you do not complete your hours, you will be charged a prorated fee of \$16.00 an hour. These funds go directly to our scholarship fund for the following year.
- To withdraw, you must submit a request in writing at least 30 days prior to the withdrawal date.
 - ◆ If submitted less than 30 days prior to the withdrawal date, you will be responsible for the following month’s tuition. Please see more information below and in your Parent Handbook.

Financial Assistance- Eligibility for financial assistance is based on family size and the *adjusted gross annual family income (AGI)*. We must receive a supporting income statement - our Scholarship Application - and a signed 2020 tax return (IRS 1040) for both parents. Please ask in the main office for an application. Applications must be completed within 10 days of handing in your enrollment contract.

Sibling Discount - Families enrolling a second child will receive a 10% discount on the first child’s tuition.

Withdrawal

The parent may cancel this enrollment contract **with a minimum of 30 days written notice prior to withdrawal**. If the notice is emailed, the subject line must contain "Termination of Contract Notice". If the notice is delivered by hand, the phrase "Termination of Contract Notice" should be present either on the top of the notice or above the signature of the parent(s)/guardian. Regardless of when the notice of cancellation is provided by the parent(s)/guardian(s), they are still obligated to pay the tuition **for 30 days following their notice**.

To determine the amount owed, all parties agree to use the following formula. The number of days owed will be 30 calendar days from the date of the written notice to the office. If the notice is mid-month, then you will owe the rest of that month, and whatever number of days extend over to the next month until 30 calendar days have been met. Payment will be calculated by taking the last payment invoiced prior to the request, dividing it by 30 to determine the amount per day owed. That amount will be multiplied by the number of days into the next month left to satisfy the remainder of the 30 calendar days. Your billing period will be determined by your Tuition Express paperwork.

Examples:

- 1) If you cancel on the first day of a new billing period, you will only owe that next month's bill.
- 2) If you cancel on the 15th day of a billing period, you will owe the remaining 15 days of that billing period, and 15 more days into the next.
- 3) If you cancel on the last day of a billing period, you will owe the rest of that month (1 day) and 29 days into the next period.

Only a written agreement from the Board can alter the termination obligations, and any request for a deviation must be made in writing within 5 business days of the cancellation notice and submitted to the main office at Stepping Stones.